

Request for APOSTILLE

Secretary of State of  
Notary Division  
address  
address

Dear Sir/Madam,

Please provide an APOSTILLE attached to the enclosed Certified Copy of *name of document* .  
This *name of document* will be sent to Italy.

My name is \_\_\_\_\_, residing at \_\_\_\_\_, USA. My  
daytime phone number is \_\_\_\_\_. Enclosed please find a money order in the  
amount of \_\_\_\_\_ covering the cost of the Apostille, a copy of my driver's  
license and a self-addressed, stamped return envelope for your convenience.

Thank you in advance for your assistance.

Sincerely,

Request for DIVORCE DECREE

Hall of Justice  
County Superior Court  
address  
address

RE: Request for Divorce Decree

Dear Sir/Madam,

Please provide a CERTIFIED, LONG FORM copy of my DIVORCE DECREE to ultimately be  
APOSTILLED and sent to Italy. Please find the following information:

CASE#: \_\_\_\_\_.  
NAMES: Petitioner: \_\_\_\_\_.  
Respondent: \_\_\_\_\_.  
DATE ENDORSED: \_\_\_\_\_.  
DATE CASE OPENED: \_\_\_\_\_.  
DISSOLUTION DATE: \_\_\_\_\_.

Enclosed you will find a copy of my drivers license, a copy of my Entry of Judgment, a money  
order for \$ \_\_\_\_\_ and a stamped, self-addressed envelope for your convenience.

Thank you for your assistance.

Sincerely,

Request for CERTIFICATE OF NATURALIZATION:

NARA - NORTHEAST REGION \* (Check to see which Region of the NARA you need to write)  
380 Trapelo Road to\*  
Waltham, MA 02154

Dear Sir/Madam,

Please find herewith my letter of request for a CERTIFIED COPY, of the Petition for Naturalization and Oath of Allegiance for my \_\_\_\_\_.

NAME OF RELATIVE: \_\_\_\_\_.  
Country of Origin: \_\_\_\_\_.  
Birth Date: \_\_\_\_\_.  
Spouse: \_\_\_\_\_.  
Children: \_\_\_\_\_.  
Court Conducting Naturalization: \_\_\_\_\_.

Enclosed please find a copy of my driver's license along with a money order for \$\_\_\_\_\_.  
and a self-addressed, stamped envelope for your convenience. My address  
is \_\_\_\_\_.

Thank you,

Sincerely,

Request for DEATH CERTIFICATE:

Vital Statistics Department  
CITY HALL  
address  
Town where death occurred

Dear Sir/Madam,

Please find herewith my letter of request for a CERTIFIED, LONG FORM copy of the DEATH CERTIFICATE of my \_\_\_\_\_.

Date of Request: \_\_\_\_\_.  
Name of Deceased: \_\_\_\_\_.  
Sex: \_\_\_\_\_.  
Date of Death: \_\_\_\_\_.  
Place of Death: \_\_\_\_\_.  
Relationship to party: \_\_\_\_\_.  
Purpose: Replacement of records  
Requester Name: \_\_\_\_\_.  
Requester Address: \_\_\_\_\_.  
Requester Signature: \_\_\_\_\_.

Enclosed please find a copy of my driver's license along with a money order for \$ \_\_\_\_\_.  
and a self-addressed, stamped envelope for your convenience.

Thank you,  
Sincerely,